

Northcrest Civic Association Meeting Minutes

Date and time: Tuesday June 4, 2024 at 7 pm

Location: Trinity Presbyterian Church

Attendance: 14 Northcrest Residents/ 3 Northcrest Civic Association Board Members

Call to Order: Vice President Gineen Brockson called the meeting to order at 7 pm.

Meeting Minutes: The minutes of the November 1, 2023 meeting were distributed to attendees and presented verbally by Lynn Adinolfi. A motion to approve the minutes as prepared was made by Marilyn Letts/seconded by Marjie Mroz. Motion approved. Minutes available upon request.

Treasurer's Report: Chris Brockson presented Treasurer's Report. Checkbook balance as of 06/04/2024 was \$10,529.42. Expenses for snow removal, landscaping, and printing were discussed. Report voted on by attendees; approved by Marilyn Letts/seconded by Amanda Kimball.

Topics Discussed:

- **Northcrest Civic Association Annual Dues:** Discussed keeping dues at \$30. Voted for approval of keeping \$30 fee and unanimously approved. Slips to go out in October/November 2024.
- **Snow Removal:** Arborvine was used twice this past winter season (2023/2024). Gineen Brockson expressed she had a positive and professional experience with Arborvine and looks forward to using them again for the 2024/2025 season. Gineen will request a quote from them.
- **Park Update:** During the winter, Gineen Brockson contacted NCC Parks department informing them there was a cracked sliding board in the park. NCC had a new contact person who was informed of the slide issue. Gineen was informed by the assistant in the department that it was better to replace the entire unit instead of just a new slide. Unit was replaced in the Spring, 2024. Gineen also asked about a border around the playground and the county response was that it will review their remaining budget since they are responsible for maintenance. The assistant also informed Gineen that they will be pushing out a new app called SEE CLICK FIX.
- **Welcome Area Maintenance:** Thank you to the individual who weeded the Welcome area.
 - Delaware Lawn Crew provided a quote for both summer and fall maintenance. Summer is \$525 and fall work is \$425. Summer includes planting sunpatients and fall includes cutting grass and cleaning leaves.
 - Voted for approval on Delaware Lawn Crew summer/fall quotes and there were no objections. Unanimously approved.
- **Street Conditions:**
 - Sink hole at Walter/Sonia Court fixed.
 - DelDot- Walter Drive paving was contracted to another company (not Cirillo who paved Wrexham)
 - Neighbors had complained to DelDot regarding the trash left behind by the crew/crew was replaced
 - Street Markings- Gineen Brockson notified rep Sean Matthews regarding markings and Sean indicated a different contractor will be marking Walter Drive.
 - Any concerns please reach out to Sean Matthews and DelDot.
- **Future Communication:** The development maintains a website: www.Northcrestde.com. Since there is an active website Lynn Adinolfi will work on content development. Emails and contact information will be updated as well as future communication. None of the board will use social media (ie. NextDoor, FB, Instagram, etc) to communicate Northcrest information. Please use contact@northcrestde.com. Mailbox will be checked weekly.

- **Northcrest Officers Nomination/Elections:**

- Janette Lloyd has resigned as President of the Civic Association. Thank you to Janette for her years of service to the community.
- Chris Brockson also stepping down as Treasure. Thank you to Chris for his years of service to the community.
- Notification of elections at the June meeting had been distributed via paper flyer in each resident's mailbox in early May.

- **Nominations and voting at the June Meeting included:**

- President: Gineen Brockson – nominated by Lynn Adinolfi/vote unanimously approved
 - Vice-President: Marjie Mroz-nominated by Lynn Adinolfi/ vote unanimously approved
 - Treasurer: Lynn Adinolfi-nominated by Chris Brockson/ vote unanimously approved
 - Secretary: Melanie Heck nominated by Lynn Adinolfi/ vote unanimously approved

- **Email Confirmation:** Gineen Brockson reminded attendees to stay current with their email addresses and notify her of any changes or addition of neighbors.

Good and Welfare of Community:

- Please use the proper communication channels such as NCC department for community issues. Access to various contacts for NCC are on the Northcrest DE website. Please do not use social media for your concerns.
- Gineen Brockson will get the crime stats for the November 2024 meeting

- **Open Discussion:** No additional discussion.

Adjournment: Call to adjourn at 8 pm by Gineen Brockson, approved by Marjie Mroz and seconded Marilyn Letts.